



QUESTIONS & ANSWERS (Q&A)

Last update: 22/04/2020

2020 EU Health Award

CALL VACCINATION: Rewarding initiatives of NGOs, schools and kindergartens promoting vaccination in children (0-18 years old)

CALL HEALTHY LIFESTYLES: Rewarding initiatives of cities and schools promoting healthy lifestyles for children (6-18 years old)

[This frequently asked questions document gathers all questions from applicants concerning either both calls or each of them, individually.]

BOTH CALLS: Q&A No. 1

Q: Are universities eligible applications for the 2020 EU Health Award?

A: Following eligibility criterion C – kindergarten and primary/secondary education schools, universities are not eligible to apply.

BOTH CALLS: Q&A No. 2

Q: We want to know if a legally established non-governmental body or a primary school in a city which has less than 30.000 inhabitants is an acceptable applicant for the award?

A: Yes, a legally established non-governmental body or a primary school in a city which has less than 30.000 inhabitants can submit an initiative to the Award, as the criterion of 30 000 inhabitants only applies to cities.

CALL VACCINATION: Q&A No. 3

Q: Would national education trade unions qualify as applicants for the award, under the NGO category?

A: As long as the organisation (including national education trade unions) fulfils the [eligibility criteria](#) listed in the call (“legally established non-governmental body that is non-profit-making and independent from industry, and without commercial and business or other conflicting interests.”) and can provide a legal registration document as requested in the submission form, they qualify as applicants for the NGO category of the call on vaccination under the 2020 EU Health Award.

BOTH CALLS: Q&A No. 4

Q: We want to know if a legally established non-governmental body or a primary school in a city which has less than 30.000 inhabitants is an acceptable applicant for the award?

A: Yes, a legally established non-governmental body or a primary school in a city which has less than 30.000 inhabitants can submit an initiative to the Award, as the criterion of 30 000 inhabitants only applies to cities.

CALL HEALTHY LIFESTYLES: Q&A No. 5

Q: Are initiatives that target children younger than 6 years of age eligible?

A: As stated in the eligibility criteria, the applicant must target initiatives in the age range between 6 and 18 years.

BOTH CALLS: Q&A No. 6

Q: I would like to see the complete submission form as a whole. Now I can only see it online divided into several „pages“.

A: It is indeed possible to get the submission form in a pdf format before submitting. Applicants only need to click on the “submission form” button in the Award website, under the call on vaccination and the call on healthy lifestyles tabs. Then, once landed in the submission form, the applicant has the option, on the right side of the web page, to “download PDF version” and/or “save as draft”.

CALL VACCINATION: Q&A No. 7

Q: The organisation status of our NGO is in French, not in English. If we upload the documents we have in French, will they be accepted by the selection committee?

A: As stated under the eligibility criteria (J) Applications may be submitted in any official language of the European Union. However, in order to facilitate the evaluation process, it is recommended to submit the initiatives in English.

CALL HEALTHY LIFESTYLES: Q&A No. 8

Q: According to the eligibility criteria (C) kindergarten, primary and/or secondary education school can apply. I work in a kindergarten, in Lithuania and I would like to know if we could apply, too. In the kindergarten, we have children at the age of 6 and we would like to participate.

A: As stated in the eligibility criteria, the applicant must target children in the age range between 6 and 18 years. The applicant must also fall under one of the two categories: NGOs or schools. Therefore, a kindergarten is not complying with the eligibility criteria of the call on healthy lifestyles under the 2020 EU Health Award.

BOTH CALLS: Q&A No. 9

Q: Could we submit the project to 2 categories? That is, to NGOs and also to schools category?

A: According to the eligibility criterion (K) Each applicant can only submit one application per call. If an applicant submits more applications, subsequent ones will be disqualified (starting from the second initiative submitted).

CALL VACCINATION: Q&A No. 10

Q: You talk about NGOs. But we are an association that acts on health in Belgium. Can we hope to win this prize despite our non-profit status?

A: As stated in the [Award criteria](#), the NGO category is defined as follows: (B) a legally established non-governmental body that is non-profit-making and independent from industry, and without commercial and business or other conflicting interests.

BOTH CALLS: Q&A No. 11

Q: Can you acknowledge receipt of our contribution please?

A: When the applicant pushes the button to submit the submission form duly completed, s/he will see a message confirming the submission. Then the system offers the possibility to print the submission form or to get in a pdf document.

BOTH CALLS: Q&A No. 12

Q: My question now would be whether we as district with 350,000 inhabitants and 16 municipalities may apply for the competition.

A: As stated in the eligibility criteria, the applicant must fit in one of the following categories:

CALL VACCINATION: Rewarding initiatives of NGOs, schools and kindergartens promoting vaccination in children (0-18 years old)

CALL HEALTHY LIFESTYLES: Rewarding initiatives of cities and schools promoting healthy lifestyles for children (6-18 years old)

BOTH CALLS: Q&A No. 13

Q: Our question is we are not quite sure WHERE to describe the content of our project. Is it in the "Relevance" section?

A: The five points listed under Award criteria (relevance, effectiveness and impact, transferability, sustainability and innovation and criteria) must summarize the content of your project. Under each section, an indication on the type of content needed is described.

BOTH CALLS: Q&A No. 14

Q: I was wondering whether the prize money of the award will be freely available for our NGO/ the project handed in or will it be project related only. Meaning that we will face legal boundaries as to how we choose to use the money and whether we can acquire monetary assets from other sources for the submitted project.

A: The 2020 EU Health Award recognises initiatives that may have already ended or may still be ongoing at the time of the launch of the call for applications. The sustainability of the initiative submitted must be justified under the corresponding point 4 of the Award criteria in the submission form, where it should be explained how the initiative could be prolonged without the need for considerable additional resources. The way the applying organisation will invest the Award prize could be justified in there. The way of investment is though no legally binding for this Award.

CALL VACCINATION: Q&A No. 15

Q: I work at technological centre in Spain, which is non-profit, and which is independent from industry and does not have commercial and business or other conflicting interests. But I am not sure if you would consider us a NGO.

A: The eligibility criteria of the call on vaccination under the 2020 EU Health Award states that the applicant must apply to one of the following categories: NGOs or kindergartens/schools. As regards NGOs, they are defined as follows: (B) a legally established non-governmental body that is non-profit-making and independent from industry, and without commercial and business or other conflicting interests.

BOTH CALLS: Q&A No. 16

Q: We have uploaded our application but wanted to also upload our data about our evaluation of the project under the “declaration of honour”. This is however not possible as the webpage says we cannot upload more than 1MB. Is there any way we can get the evaluation with the application?

A: Please try to resize the document so that it becomes smaller than the limit. In the case, a candidate really has problems in resizing a document, SANTE HPP mailbox (sante-hpp@ec.europa.eu) could be contacted with the document in attachment, without any guarantee that the SANTE HPP team could resize it.

BOTH CALLS: Q&A No. 17

Q: Who signs the Declaration of Honour in case of a public school? I am a teacher who has undertaken the initiative and I am writing the application. Should I sign the Declaration of Honour or should I ask the Headmaster of the School to sign it?

A: The person that signs should be the “authorised representative” of the “legal person”, so the Headmaster of the school will be more adequate, but, if the teacher has been authorised by the Director to legally represent the school for this award, then s/he can sign the Declaration of Honour.

CALL HEALTHY LIFESTYLES: Q&A No. 18

Q: We have a question regarding the “Declaration of honour”. We are unsure if we are supposed to check box one or two in the following:

The undersigned (*insert name of the signatory of this form*):

in [his][her] own name (*for a natural person*)

or

representing the following legal person: (*only if the economic operator is a legal person*)

full official name:

official legal form:

full official address:

VAT registration number:

The signature will come from the head nurse in the department. We are a local authority and it will be the head nurse of the department signing the Declaration of honour plus the project manager that carried out the project.

A: As the Head Nurse is representing the municipality, the applicant has to check box two. As the applicant does not have any VAT registration number, s/he can leave it empty.

BOTH CALLS: Q&A No. 19

Q: The official proof of the registration of our primary school is written in Slovene and contains 6 pages. Does it mean we have to translate the whole text in English?

A: Applications may be submitted in any official language of the European Union. However, in order to facilitate the evaluation process, it is recommended to submit the initiatives in English. This translation should be as close to the original document as possible in order to facilitate the comprehension by the evaluators, whether it is verified by a translator, stamped and sealed or translated by a free online provider is up to the applicant.

BOTH CALLS: Q&A No. 20

Q: The principal of the school, who will sign the Declaration of Honour as the legal representative of the School, is personally responsible in administrative, financial and judicial terms for any problems that may occur.

A: The legal representative is personally responsible to the extent provided for in the applicable national law.

BOTH CALLS: Q&A No. 21

Q: We realize that if we receive a prize and make contract with the EU, we will have to provide additional information. We would like to know if this information is relative to the school or to the principal / legal representative.

A: The additional information to be provided in case you are one of the winners concerns the school – but of course, the principal / legal representative might be required to sign the required documents.

BOTH CALLS: Q&A No. 22

Q: I would like to know if it is possible to upload photos and videos and where we can do this? Perhaps in the same place as the English translations at the "Award criteria"?

A: Applicants willing to send pictures could do so by inserting them in pdf files, with a limitation of 1MB per file and uploading them using the "upload button" under the corresponding question.

BOTH CALLS: Q&A No. 23

Q: Will there be any changes of the criteria due to Covid-19/Corona Crisis? Especially: What's about the deadline (2020-04-29)? Will the competition be expanded?

A: No changes, neither on the criteria nor on the deadline, will be applied to the 2020 EU Health Award for the moment. Further information may be published in the EU Health Award website (News tab) and in the EU Health Policy Platform if applicable.

BOTH CALLS: Q&A No. 24

Q: I was looking into the 2020 EU health award – call for healthy lifestyles. I am a researcher working for the Amsterdam University Medical Centers. I collaborated with the local Municipality and several schools for my PhD project. Can I then also apply for this award, or can only schools or cities themselves apply?

A: The eligibility criteria will be evaluated once the proposal has been submitted and in due time. Therefore, we invite you to check carefully the criteria under each call.

- **Vaccination**: rewarding **NGOs, schools and kindergartens** promoting vaccination in children (0-18 years old)
- **Healthy lifestyles**: rewarding **cities and schools** promoting healthy lifestyles for children (6-18 years old)

The applicant submitting an initiative should fall under one of the categories listed above under each call.

BOTH CALLS: Q&A No. 25

Q: I would like to know if an organization that offers a health promotion program in many different schools throughout Germany can apply for the award. Or can only individual schools or entire cities participate with a programme.

A: The eligibility criteria will be evaluated once the proposal has been submitted and in due time. Therefore, we invite you to check carefully the criteria under each call.

- **Vaccination**: rewarding **NGOs, schools and kindergartens** promoting vaccination in children (0-18 years old)
- **Healthy lifestyles**: rewarding **cities and schools** promoting healthy lifestyles for children (6-18 years old)

The applicant submitting an initiative should fall under one of the categories listed above under each call.

BOTH CALLS: Q&A No.26

Q: When will the selection of the winners of the award be published?

A: The shortlisted initiatives will be announced in the EU Health Award website and the EU Health Policy Platform before the summer break, according to the current timetable. More information about the EU Health Award Ceremony that will take place at the end of 2020 in the EU Health Award website.

BOTH CALLS: Q&A No.27

Q: I am a co-founder of a very small start-up that work in the topic of healthy lifestyle in collaboration with primary and secondary schools. I want know if we can participate as a partner of the project presented in collaboration with schools or cities.

A: As indicated in the EU Health Award criteria F) Only applications from single applicants are acceptable (with or without partners).

CALL VACCINATION: Q&A No.28

Q: We have a question about how broad the proposed initiative can be. We had several public health campaigns and initiatives in the field of vaccination during the past few years. We were wondering if we must select only one of them to propose as our initiative for the award, or is it possible to propose a more

widely-formed initiative, for example, our association's advocacy work in terms of vaccination over the past year or past few years.

A: The content submitted under each of the calls is up to the applicant, whether you wish to present the initiative as a single activity or as a series of campaigns is up to the potential applicant to decide. In addition, please note that initiatives submitted have to show tangible results with a particular focus on the aspects and activities mentioned under the selection criteria and the award criteria.

CALL ON HEALTHY LIFESTYLES: Q&A No.29

Q: In the call, it is mentioned that it is for schools "seeking to promote healthy lifestyles for children (from 6 to 18 years old)" and mentions secondary schools. Our Basic VET and Middle VET degrees are made up of students of about 15, 16, 17 years old.

A: As you mentioned, your organisation seems to fall under the school category and the age ranged indicated in the call on healthy lifestyles. However, the eligibility check will be done during the evaluation process.

BOTH CALLS: Q&A No.30

Q: The way the declaration of honour is written suggests that it is made for legal persons of a private / economic nature (notably because of the financial penalties suggested and the mention of a contract). However, we would like the Head of the city (to be precise, the head of the grouping of several municipalities) to sign this letter as it is this public local authority which led the initiative we would like to submit for the award. Can the President then sign the letter? If yes, does he have to sign as a 'natural person' or as the 'economic operator'?

A: The head of the grouping of several municipalities should sign as representative of the municipalities (if s/he has the authority). S/he shouldn't sign as a natural person.

BOTH CALLS: Q&A No.31

Q: Can we consult the projects of last year's winners?

A: The shortlisted initiatives from previous Award editions are available in our [website](#), under the tab "previous editions".

BOTH CALLS: Q&A No.32

Q: Is it necessary to fill out any form prior to the application expressing the intention to apply?

A: No form has to be filled in expressing the intention to apply. Please proceed with your submission under the concerned call, either on [vaccination](#) or on [healthy lifestyles](#).

BOTH CALLS: Q&A No.33

Q: In the application can projects be mentioned that will start soon?

A: As indicated in the [Rules of the Award](#): Practices submitted under this call must not have ended before 1 January 2017. These initiatives can have already been terminated or be still ongoing at the time of the launch of the call for applications. In addition, your initiative will be evaluated against the [Award criteria](#)

which Effectiveness and impact will have to be justified in your application – this is only possible for activities that are up and running for a certain period of time or have been completed.

CALL ON HEALTHY LIFESTYLES: Q&A No.34

Q: As a city, I would have liked to submit this project but it seems to me that the size of our cities (9800 inhabitants) does not make it eligible.

A: As a matter of fact only cities above 30K are eligible. The eligibility criteria specifies the following: “a city which has more than 30 000 inhabitants. In countries where there is no city with more than 30 000 inhabitants, the largest city is eligible to apply”. To be highlighted that “A “city” is understood to be an urban area, including metropolitan areas, larger urban zones and conurbations, and is understood as an administrative unit governed by a city council or another form of democratically-elected body”. Meaning that formal grouping of towns (“communauté de communes”) may apply if the project is shared by many other cities belonging to this formal grouping representing 30 000 inhabitants of course .