



## **Inter-Committee Coordination Group (ICCG) Meeting**

16 November 2016

### **Minutes**

#### **1. Welcome and apologies**

The participants were welcomed by the Commission. No apologies were received.

#### **2. Adoption of the agenda**

The agenda was adopted without changes.

#### **3. Declaration of interests on matters in the agenda**

The Chair requested the participants to declare any interest on the matters on the agenda. No declarations of any conflict of interest were made by participants.

#### **4. Exchange of information on the activities of the Committees**

The ICCG discussed the list of SCCS/SCHEER Opinions, recent publications in scientific journals. The Commission informed about the number of Opinions adopted in 2016: 19 opinions for SCCS and 7 Opinions for the SCHEER; i.e. total 26 Opinions.

The outcomes from the Knowledge hour meeting with SANTE Public Health Directorate were discussed and the ICCG agreed that the Knowledge hour is a good tool to increase the awareness about the work of the scientific committees in the Commission.

- **Standardisation of procedures in the SCs**

The ICCG discussed the procedures under SCCS and the SCHEER, concerning:

- Establishment of WGs (including selection of experts)
- Call for information /literature review
- Adoption of mandates
- Rapporteur/Chair indemnities
- Use of external experts (acknowledgments)
- Public consultations and commenting periods

The DHoU informed that the secretariat is finalising the template with format of Opinions, based on the work of SCENIHR, including house style for Opinions.

The DHoU informed that the SCCS Opinions will be renamed for harmonisation with SCHEER, i.e. "Preliminary Opinion" will be opened for comments and "Opinion" will be the final version adopted together with all the SCCS responses to comments received.

- **SCs participation on conferences**

The ICCG discussed a document prepared by the secretariat which is setting out criteria for participation on conferences.

#### **5. Information from the Commission**

The Secretariat recalled that in order to ensure exchange of information, the Chairs/vice chairs of one Committee are welcome to participate in the plenary meetings of the other committee.

The Commission informed about:

- new horizontal rules for Commission expert groups that were adopted on 30 May 2016
- Database of Experts for the Scientific Committees that has been re-launched in September 2016
- 1st year satisfactory survey that will be launched next year
- The Secretariat that is organising a session on methodology to assess uncertainty in spring 2017
- Dates of future workshops and trainings
- ECHA Project on the regulatory applicability of alternative and non-animal approaches

The ICCG discussed the issue of tattooing and possible involvement of the SCs.

- **Reports from meetings**

The DHoU informed about bilateral meetings attended by the SCs secretariat with ECHA on 28 September 2016 and EFSA on 12 October. The ICCG members reported on meetings attended by the SCs members.

## **6. Any other business**

Date of the next meeting: tbc