

ANNEX 2

SPECIFIC PRIVACY STATEMENT

Call for expressions of interest to select stakeholder organisations as members of the Health Technology Assessment Network Stakeholder Pool (hereafter 'the Pool')

1. Context, legal basis and Controller

This call for expression of interest aims to establish a list of eligible stakeholder organisations interested in participating in ad-hoc meetings between stakeholders and representatives of members of the HTA Network. The list of selected stakeholders will be used to select a number of relevant stakeholders to be invited to participate in these ad-hoc stakeholder meetings.

Stakeholders interested in participating in these meetings are asked to send completed application forms to DG SANTE via the e-mail addressed provided. As the Commission, via the completed application forms, collects and further processes personal data, this call is subject to data protection rules as established by Regulation (EC) 45/20011.

The responsible Controller for the processing of the personal data in the framework of this call's activities is the head of Unit B4: Medical products: quality, safety, innovation of the General Directorate Health and Food Safety of the European Commission.

2. What personal information do we collect and for what purpose?

Personal data collected and further processed are only those data which are necessary for the establishment of the list of selected stakeholders and the organisation of the ad-hoc stakeholder meetings (such as name, surname of the contact person(s) and postal and e-mail address(es) and phone number(s)). The processing operations on personal data linked to this call are necessary for the functioning of the Commission as mandated by the Treaties, and more specifically by Articles 5 and 13 TEU and Articles 244 - 250 TFEU.

2.1 Application form

The application form mainly collects identification data and contact information of persons belonging to the organisations or nominated by them for the Call. The requested personal data concerning the nominated representative(s) and the person authorised to commit the organisation are: title, name, surname of the nominated representative(s) and the person authorised to commit the organisation, their postal and e-mail address(es) and phone number(s) and the main area of expertise and professional experience relevant to the call for the last one.

This information is necessary to select the most suitable organisations to fill the position of members of the Pool and to ensure that they have the competence to support the Commission, by providing independent and sound advice on effective ways of investing in health.

2.2 Other documents included in the application

Applicants may be requested to provide supporting documents at a later stage.

3. Through which technical means are personal data processed?

Your personal data is provided by submission of your expression of interest.

The information is collected in files stored in an isolated secure system (database). The information is processed by Commission personnel and transferred (as described in point 6) to Commission systems, under the responsibility of the Controller.

4. Who has access to your personal data and to whom is it disclosed?

Access to all personal data and information collected in the context of this call shall be limited to members of the unit organising the call inside the Directorate-General of the Commission (DG SANTE, unit B4), without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation. In justified cases, the responsible unit may grant access to other staff working for the European Commission.

While the list of selected stakeholders will be published on the public health section of the Commission's Europa website, personal data, such as the names of persons for the selected stakeholders, will not be published.

5. How do we protect and safeguard your information?

The application forms received will be saved on the shared drive of the responsible unit. The emails received containing these application forms will also be saved within the ARES document management system. Both of these domains are secured and protected within the Commission's IT server architecture, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for these kind of servers and services.

Appropriate measures are in place in accordance with Articles 22 and 23 of Regulation (EC) No 45/2001, in particular to protect the data provided by applicants against possible misuse by internal or external persons.

6. How can you verify, modify or delete your information?

In case you want to have access to your personal data or to have them rectified, blocked or erased in the cases referred to under Articles 13, 14, 15 and 16 of Regulation (EC) No 45/2001, you should contact the responsible Controller by using the "Contact information" provided under Section 8 below and by explicitly stating your request. Legitimate requests will be replied by the Controller within 10 working days as from receipt of the request.

Any correction of your personal data will be taken into consideration from the data protection point of view.

7. How long do we keep your personal data?

The application forms will be kept for as long as the list of selected stakeholders remains in place and ad-hoc stakeholder meetings are being actively organised. Personal data will be deleted, at the latest, 1 year after the closure of the list and the last ad-hoc stakeholder meeting.

8. Contact information

In case you have questions concerning the processing of your personal data in the context of the Call, or would like to exercise your rights as data subject (see Section 6 above), you should contact the responsible Controller by using the following contact information and by explicitly stating your request and by referring in the subject to the " CALL FOR EXPRESSIONS OF INTEREST establishing the Health Technology Assessment Network Stakeholder Pool".

DG SANCO Unit B4 - "Medical Products: quality, safety, innovation", Directorate-General for Health and Food Safety, European Commission

E-mail: SANTE-HTA-NETWORK@ec.europa.eu

9. Recourse

Complaints against any data processing act executed under the Commission's responsibility can be addressed to the European Data Protection Supervisor at the following address:

European Data Protection Supervisor (EDPS)

Rue Wiertz 60

B-1047 Brussels

Belgium

Phone: +32 2 283 19 00

Fax: +32 2 283 19 50

<http://www.edps.europa.eu>