

PROTECTION OF YOUR PERSONAL DATA

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1. Context and Controller

As the Commission service collects and further processes personal data, it is subject to Regulation (EC) 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

The objective of the Call is to invite applications from experts from the European Union and elsewhere to become experts in the working group on the potential risks to human health of Light Emitting Diodes under the Scientific Committee on Health, Environmental and Emerging Risks (hereinafter 'SCHEER').

Processing operations are under the responsibility of the Head of Unit C2 - Country knowledge and Scientific Committees, of the Directorate-General for Health and Food Safety acting as Controller.

2. What personal information do we collect and for what purpose? Which is the legal basis?

Processing is based on Article 168 of the Treaty on the Functioning of the European Union and on Commission Decision C(2015)5383 on establishing Scientific Committees in the field of public health, consumer safety and the environment.

Processing is lawful in accordance with Article 5(a) and (b) of Regulation (EC) No 45/2001, since it is necessary for the performance of a task carried out in the public interest on the basis of the Treaties.

For the purposes of drawing up a list of candidates and for the management and administration of the selection of experts (including the provision of evidence of technical and professional capacity), the following personal data are collected and further processed under the responsibility of the Controller at the Commission:

2.1 Application form

The application form mainly collects identification data and contact information of applicants in the Call, together with data on the applicants' language knowledge, current employer, qualifications, professional and scientific experience.

This information is necessary to select the most suitable candidates to fill the position of external experts of the working group and to ensure that they have the competence to support the Commission, by providing independent and sound scientific advice.

2.2 Declaration of interests form

The declaration of interests form collects data concerning the applicant's professional career (direct or indirect interests such as research funding, consultancies, etc.), private interests (membership or affiliation, investments, etc.) and interests of close family members.

2.3 Other documents included in the application

Applicants may be requested to provide supporting documents at a later stage.

3. Through which technical means are personal data processed

Your personal data is provided by submission of your expression of interest.

The information is collected in files stored in an isolated secure system (database). The system uses:

- o Session "cookies" in order to ensure communication between the client and the server. Therefore, user's browser must be configured to accept "cookies". The cookies disappear once the session has been terminated.
- o Local storage to save copies of the inputs of a participant in order to have a backup if the server is not available during submission or the user's computer is switched off accidentally or any other cause.

The local storage contains the IDs of the questions and the draft answers.

Once a participant has submitted one's answers successfully to the server or has successfully saved a draft on the server, the data is removed from the local storage.

There is a checkbox above the survey to disable the feature (useful if the participant uses a public computer).

The information is processed by Commission personnel and transferred (as described in point 5) to Commission systems, under the responsibility of the Controller.

4. Who has access to your personal data and to whom is it disclosed

Access to your personal data is given to staff members in the Controller's unit responsible for managing the Call and Commission services and members of the Scientific Committees involved in the evaluation, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European Union law (European Court of Auditors, the Internal Audit Service, OLAF, the European Ombudsman and the European Data Protection Supervisor).

The personal data (names, CV, declarations of interests, of confidentiality and of commitment) of the external experts of the Committee will be published on the Scientific Committees website.

Some of your personal data (listed in the Notification DPO-2194 Register of Expert Groups and Other Similar Entities, see in the DPO Public Register: <http://ec.europa.eu/dpo-register/search.htm>) will be made publicly available in the Register of Expert Groups and Other Similar Entities (<http://ec.europa.eu/transparency/regexpert/>) for as long as the membership upholds and/or until removal from the public site is requested.

5. How do we protect and safeguard your information?

The collected personal data and all information related to the above mentioned activities are stored on the European Commission servers, the operations of which abide by the

Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

Appropriate measures are in place in accordance with Articles 22 and 23 of Regulation (EC) No 45/2001, in particular to protect the data provided by applicants against possible misuse by internal or external persons.

6. How can you verify, modify or delete your information?

In case you want to have access to your personal data or to have them rectified, blocked or erased in the cases referred to under Articles 13, 14, 15 and 16 of Regulation (EC) No 45/2001, you should contact the responsible Controller by using the "Contact information" provided under Section 8 below and by explicitly stating your request. Legitimate requests will be replied by the Controller within 10 working days as from receipt of the request.

Any correction of your personal data will be taken into consideration from the data protection point of view.

7. How long do we keep your personal data?

Files relating to the selection of experts including personal data are to be retained by the service in charge of the procedure until the expected end of the term of the working group committees (30/04/2017), and in the archives for a period of 5 years following the end of that term.

8. Contact information

In case you have questions concerning the processing of your personal data in the context of the Call, or would like to exercise your rights as data subject (see Section 6 above), you should contact the responsible Controller by using the following contact information and by explicitly stating your request and by referring in the subject to the "Call for experts for the working group on the potential risks to human health of Light Emitting Diodes".

DG SANTE Unit C2 "Country knowledge and Scientific committees"
European Commission
Health and Food Safety Directorate-General
B -1049 Brussels
Belgium
SANTE-C2-SCIENTIFIC-COMMITTEES@ec.europa.eu

9. Recourse

Complaints against any data processing act executed under the Commission's responsibility can be addressed to the European Data Protection Supervisor at the following address:

European Data Protection Supervisor (EDPS)
Rue Wiertz 60
B-1047 Brussels
Belgium
Phone: +32 2 283 19 00
Fax: +32 2 283 19 50
<http://www.edps.europa.eu>