

SPECIFIC PRIVACY STATEMENT

Call for expressions of interest for the position of Member of the Advisory Forum of the European Centre for Disease Prevention and Control (ECDC) nominated by the Commission and representing interested parties at European level, such as non-governmental organisations representing patients, professional bodies or academia. (ECDC/AF/2024)

1. Objectives of the Call

The objective of the present Call is to invite applications for the positions of 3 members and 3 alternates of the Advisory Forum of the European Centre for Disease Prevention and Control ("ECDC") established by Regulation (EU) 2022/2370 of the European Parliament and of the Council of 23 November 2022 amending Regulation (EC) No 851/2004 establishing a European centre for disease prevention and control.

Since the management of the selection procedure involves the collection and further processing of some of your personal data, Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC is applicable.

The processing of personal data in the context of the Call is under the responsibility of the Head of Unit R3 "Finances, budget and controls" of the European Commission's Directorate-General for Health and Food Safety, acting as the Controller.

2. What personal information do we collect and for what purpose?

Processing is based on Article 18 (1) of Regulation (EU) 2022/2370 of the European Parliament and of the Council of 23 November 2022 amending Regulation (EC) No 851/2004 establishing a European centre for disease prevention and control, according to which members of the Advisory Forum representing interested parties at European level, such as non-governmental organisations representing patients, professional bodies or academia are nominated by the Commission.

Processing is lawful in accordance with Article 5(1)(a) and (b) of Regulation (EU) 2018/1725, since it is necessary for the performance of a task carried out in the public interest and for compliance with a legal obligation to which the Controller is subject under Article 18(1) of Regulation (EU) 2022/2370 of the European Parliament and of the Council of 23 November 2022 amending Regulation (EC) No 851/2004 establishing a European centre for disease prevention and control.

For the purposes of selection and appointment of the candidates, the following personal data are processed under the responsibility of the Controller at the Commission.

2.1 Application form

The application form mainly collects identification data and contact information of applicants, data on the applicants' language knowledge, current employer, qualifications and professional experience and information on experience in representing European organisations in required field.

This information is necessary to select the most suitable candidates to fill the position of members of ECDC Advisory Forum and to ensure that they have the competence and collective expertise needed to support the director in ensuring the scientific excellence and independence of activities and opinions of the Centre.

Your contact details will also be used by the Commission for the purposes of informing you about the outcome of the selection procedure. If you are appointed as a member of the Advisory Forum, your contact details and a copy of your CV will be sent to the ECDC.

It is recommended to include in your application, including in your CV, only personal data that is necessary to your application, in accordance with the principle of data minimisation. It is also recommended not to include sensitive personal data (such as, but not limited to, health data) in your application, unless necessary for the purposes of this selection procedure.

2.2 Declaration of interests form

The declaration of interests form collects data concerning the applicant's professional career (participation in scientific bodies, etc.), private interests (ownership or other investments, membership or affiliation) and interests of close family members.

This data needs to be collected to safeguard the independence of ECDC, in line with the aim of Article 19 of Regulation (EU) 2022/2370 of the European Parliament and of the Council of 23 November 2022 amending Regulation (EC) No 851/2004 establishing a European centre for disease prevention and control according to which members of the Advisory Forum are to act in the public interest and in an independent manner.

In the context of the evaluation of candidates' applications prior to the appointment, Declaration of Interests Forms could be submitted to ECDC for screening purposes. This applies if a specific expertise on the implementation of the agency's independence policy applicable to Advisory Forum Members is required.

2.3 Other documents included in the application

The application must include a letter of motivation and Curriculum Vitae. Applicants may be requested to provide supporting documents at a later stage.

2.4 Evaluation data

Evaluation data relating to applicants are generated as a result of the assessment of their applications against the evaluation criteria as set out in the Call.

3. Who has access to your information and to whom is it disclosed?

Access to your personal data is given, on a need-to-know basis, to the following actors involved in the selection procedure: staff members in the Controller's unit responsible for managing the Call, staff members of Directorate General for Translations involved in the translation of documents when needed, members of the selection committees, Members of the Commission adopting the final decision on the list.

No personal data is transmitted to parties which are outside the recipients and the legal framework mentioned. This is without prejudice to the possible transmission of data to the bodies in charge of a monitoring or inspection task in conformity with EU law, including the European Court of Auditors, the Internal Audit Service, OLAF, the European Ombudsman and the European Data Protection Supervisor.

4. How do we protect and safeguard your information?

Access to your data is only granted to a well-defined population of authorised users (staff members of the Commission involved in the management of the Call) and to staff in the IT service of the Directorate-General for Health and Food Safety for technical purposes.

Your personal data are stored on the secured networks of the Directorate-General for Health and Food Safety, the operations of which underlie the Commission's security decisions and provisions established by the Security Directorate.

Appropriate measures are in place in accordance with Article 33 of Regulation (EU) 2018/1725, in particular to protect the data provided by applicants against possible misuse by internal or external persons. Specific protection mechanisms are used while transmitting the information to the recipients indicated under Section 3 above.

5. How can you verify, modify or delete your information?

In case you want to have access to your personal data or to have them rectified, erased or the processing of your personal data restricted in the cases referred to under Articles 17, 18, 19, 20 and 23 of Regulation (EU) 2018/1725, you should contact the responsible Controller by using the Controller by using the "Contact information" provided under Section 7 below and by explicitly stating your request. Upon receipt of such request, the services will assess it internally and, if necessary, consult the DPC/DPO (Data Protection Coordinator/Data Protection Officer). Legitimate requests will be replied to by the Controller within 15 working days as from receipt of the request.

In particular, applicants have the right to request the rectification of their identification data at any time. In order to ensure fair and equal conditions for the selection process, data demonstrating compliance with the evaluation criteria set out in the Call may not be rectified or updated after the closing date for the Call.

6. How long do we keep your data?

Your data will be kept for 3 years after the end of the selection procedure. However, if you are among the candidates who have been appointed as members or alternates of the Advisory Forum, your data will be kept for a period corresponding to the entire duration of your mandate, if longer than the abovementioned period of 3 years.

7. Contact Information

In case you have questions concerning the processing of your personal data in the context of the Call, or would like to exercise your rights as data subject (see Section 5 above), you should contact the responsible Controller by using the following contact information and by explicitly stating your request and by referring in the subject to the reference number ECDC/AF/2024:

DG SANTE Unit R3 "Finances, budget and controls"
European Commission
Health and Food Safety Directorate-General
B -1049 Brussels
Belgium
SANTE-CALL-AGENCIES@ec.europa.eu

You may contact the European Commission's Data Protection Officer with regard to all issues related to the processing of your personal data and the exercise of your rights under Regulation (EU) 2018/1725 by using the following contact information:

Data Protection Officer
European Commission
- 1049 Bruxelles/Brussel Belgium
data-protection-officer@ec.europa.eu

8. Recourse

Complaints against any data processing act executed under the Commission's responsibility can be addressed to the European Data Protection Supervisor at the following address:

European Data Protection Supervisor (EDPS)
Rue Wiertz 60 B-1047 Brussels Belgium
Phone: +322283 19 00 Fax: +32 2 283 19 50
edps@edps.europa.eu

