



Brussels, 5 October 2023

**4<sup>TH</sup> MEETING**

**SUBGROUP FOR JOINT CLINICAL ASSESSMENTS**

**05 OCTOBER 2023**

*The meeting is taking place in hybrid format.*

**Location**

Conference Centre Albert Borschette (CCAB) (room 1.D), Rue Froissart 36, 1040 Brussels

**AGENDA**

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|----------------------|--|
| <b>13.00 – 14.00</b> | <b>Lunch</b>   |
| <b>14.00 – 14.10</b> | <b>Opening of the meeting</b> <ul style="list-style-type: none"><li>○ Welcome by Chair and Co-Chair</li><li>○ Approval of the agenda</li><li>○ Approval of minutes from 3<sup>rd</sup> meeting</li></ul>                 |
| <b>14.10 – 14.15</b> | <b>Conflict of interest (COI)</b>  |
| <b>14.15 – 14.25</b> | <b>Feedback of CG meeting, EUnetHTA 21 and the IA-JCA</b>  |
| <b>14.25 – 15.00</b> | <b>Discussion of review documents</b> <ul style="list-style-type: none"><li>○ Internal SG SOP</li><li>○ Supporting document: answers to comments</li></ul>   |
| <b>15.00 – 16.00</b> | <b>Discussion with EHT SG Chair and co-Chair on JCA SG expectations of annual report</b> <ul style="list-style-type: none"><li>○ Supporting document from EHT SG</li></ul>   |
| <i>16.00 – 16.10</i> | <i>Coffee Break</i>  |
| <b>16.10 – 16.45</b> | <b>Early reflection on full time equivalent required for JCA production</b> <ul style="list-style-type: none"><li>○ For information and discussion</li><li>○ Survey to be sent after SG meeting (deadline TBD)</li></ul> |
| <b>16.45 – 16.55</b> | <b>PICO webinar</b>  |
| <b>16.55 – 17.30</b> | <b>Work programme and upcoming review</b>  |
| <b>17.30 – 17.45</b> | <b>IT platform</b>   |

**17.45 – 18.00**

**Closing of the meeting**

- AOB

Concluding remarks by Chair and co-Chair