Explanation on how to copy information from an existing Product XML

Note: All XML files are stored in the sub-folder 'data' (and then 'ecigarette-product-submissions' or ' tobacco-product-submissions') which is located in the main folder of the XML creator.

Please follow all steps carefully:

STEP 1:

1. Create an empty XML file **with the XML Creator** tool by filling in the Product ID field only. Then click on 'save'. You can find the newly created XML file in the data folder.

STEP 2:

- 2. Go to the 'data' folder, and then to the relevant product type folder (either tobacco or electronic cigarettes).
- 3. Double-click on the **XML file of the original product** (the one from which you want to copy product data). The file will normally open in your internet browser. Subsequently, copy all the file content **apart from** the following:
 - the <u>first three lines</u> (until <uuid>), and
 - the last line (</TobaccoProductSubmissionFile> or </ECigProductFile>) of the code.
- 4. Paste the data of the original product into the **new XML file** that you created earlier. Then save the file and close it.

STEP 3:

- 5. Go back to the **XML creator tool** and refresh the product list (i.e. by switching tabs).
- 6. Check and make the necessary changes to your new product submission file in the XML creator (i.e. update your ingredients list).
- 7. Finally, export your data and submit it to the EU-CEG.