DECLARATION OF COMMITMENT

Independent Advisory Panel (IAP) assisting Member States and the Commission in determining whether tobacco products have a characterising flavour

Name:		
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1. Commitment

While contributing to the activities of the IAP, I, the undersigned, shall:

- Act independently in the public interest and make complete declarations of any direct or indirect interests that might be considered prejudicial to my independence;
- Attend meetings regularly and contribute actively to the work of the IAP;
- Respect the Commission internal security policy and measure made available to me;
- > Always set an exemplary conduct in all activities linked to the IAP;
- > Comply with the IAP's rules on Conflict of Interests and independence;
- > As far as applicable, comply with the rules on expert's reimbursement of travel expenses and payment of allowances and indemnities in place in the Commission;
- Read and understand the way personal data are processed as detailed in point 2 of the present Declaration;
- > Ensure appropriate use of publications provided to the IAP and respect copyrights as explained in point 3 of the present Declaration;
- Refer any requests from media, stakeholders or the general public on a matter that falls within the remit of the IAP to the Secretariat of the IAP;
- > Seek prior consent from the Secretariat of the IAP before communicating with media, stakeholders or the general public on a matter that falls within the remit of the IAP;
- > Inform the Commission or the IAP immediately in case I am approached by any third party concerning matters dealt with by the IAP;
- When communicating with media, stakeholders or the general public on a matter that falls within the remit of the IAP always inform the Secretariat of the IAP.

2. Personal data processing & respect of privacy

Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data applies to IAP's activities. The present Declaration constitutes a legal act in the sense of Article 23 of the aforementioned Regulation and the undersigned is considered to be a processor of personal data on behalf of the IAP in the sense of Article 2(e) of the Regulation.

As a processor of personal data, I, the undersigned, have to comply with Regulation (EC) N° 45/2001 and have the following obligations:

- > To process the data received in the context of the assignment with IAP solely for the purpose for which it was transmitted;
- To act only on instruction of IAP's Secretariat, in its capacity of controller with regard to any personal data processing in the context of the assignment with the IAP;
- ➤ To ensure the confidentiality and security of personal data processing in the sense of Articles 21 and 22 of the abovementioned Regulation, without prejudice to the obligations regarding confidentiality and security laid down in the national data protection legislation of the EU Member State, in which the undersigned is having her/his residence;
- To follow specific instructions of IAP's Secretariat in the case of transfer of personal data to any third party, therefore observing appropriate security safeguards to avoid unauthorised processing and disclosure.

3. Copyrights and library working tools provided to the IAP

In case I, the undersigned, am involved in the preparation of scientific outputs, I may receive from the IAP's Secretariat scientific publications and journals protected by copyrights as hand-outs or via e-mail.

- I, the undersigned, will be allowed to make limited use of journals and scientific publications, but I shall not:
 - Distribute copies of articles and journals to third parties;
 - Use articles or journals for commercial purposes;
 - > Use the materials for other purposes than the IAP's assignment.

Done at:	Date:	
	Signature	