



# The Scientific Committees

Election procedure

**Stefan SCHRECK**  
Head of Health Information Unit



## Election of Chairs and Vice-Chairs of the Scientific Committees

- *Each Scientific Committee shall elect from among its members a Chair and two Vice-Chairs.*
- *The terms of office of the Chair and Vice-Chairs shall be three years, renewable.*
- *A separate record shall be kept of the election procedure. The names of the Chair and the two Vice-Chairs of each of the Committees shall be made public.*
- *The Chair and Vice Chairs shall be elected by secret ballot and in writing.*
- *The election procedure shall be chaired by the Commission.*



# Procedure

- *The election of the Chair and of each of the Vice Chairs shall be held separately*
- *The names of candidates are notified to the Secretariat*
- *Members may present themselves as candidates or propose another member*
- *Declaration from candidates prior to the vote*
- *The candidate receiving the majority of the votes of the present members of the Committees shall be elected*



# Procedure

- If none of the candidates receives the majority, a second ballot shall be held between the two candidates with the highest individual totals of votes in the first ballot. The procedure shall be repeated until one candidate obtains the majority of the votes of the members of the Committee.
- Candidates may withdraw their candidature at any time during the procedure.
- Where there is or remains a single candidate, that candidate shall be elected provided that he/she receives the majority of votes cast



# Role of Chairs and Vice-Chairs

- Planning the work of the Committee in agreement with the Secretariat.
- Chairing, steering and moderating the discussions at meetings and drawing conclusions.
- Examining the declarations of interest and action in order to ensure the effective application of the independence requirements
- In collaboration with the Secretariat, monitoring the conformity of the activities of the Committee and taking, or requesting the Commission to take as appropriate, the necessary measures
- Representing the Committee



# Replacement of Chairs and Vice-Chairs

- *The Chair shall be replaced by one of the Vice-Chairs or, failing that, another member chosen in common accord by the members.*
- *In case of conflict of interest of the Chair with an item on the agenda, he/she shall be replaced by one of the Vice-Chairs or failing that another member chosen in common accord by the members.*
- *The Vice-chairs will support the Chair in fulfilling his or her responsibilities. The Chair will consult the Vice-chairs on a regular basis and as appropriate on emerging issues.*
- ***Conflict of Interest (CoI)** meaning a situation when an individual is in a position to exploit his or her own professional or official capacity in some way for personal or corporate benefit with regard to that person's function in the context of his or her cooperation with Scientific Committees*



European  
Commission

**THANK YOU**

Health and  
Consumers